



# Buyer **Move-In** Checklist

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Welcome to your new EcoSun Home! Below is a useful checklist to help you transition into your new home and ensure you get the most from your warranties and paid for options. These documents can all be accessed on our website [ecosunhomes.com](https://ecosunhomes.com) under the Homeowners Tab:

- Warranty Module Registration
- Emergency Vendor Information
- Appliance Warranty Registration
- HVAC Extended Warranty
- Solar Panel System Connection (If paid for)
- ADT Security System Activation (If paid for)

Additional information about the warranty, Homeowner Maintenance tips and checklist, use guides for Smart Devices installed in your home, as well as other useful information about your new EcoSun Homes is also available on our website.

## Submitting Warranty Requests

- **Before you close on your new home**, you will have an opportunity to conduct a Pre-Closing Orientation (PCO) walkthrough with your Construction Manager. And notes of any discrepancies that may be outside the performance standards of the building.
- **Please use this opportunity** to thoroughly inspect your home for cosmetic damage. Cosmetic items are items visual in nature and are not related to the livability or functionality of the home itself. After closing, dings, nicks, dips, gouges, dents, scratches, blemishes, or any other damage to glass, appliances, faucets, concrete, pavers, floors, walls, lights, cabinets, cabinets, countertops, trim, doors, stucco, or any other surface in and around the home. are not covered.
- **Please live in your home** for 30 -45 days before submitting warranty items unless waiting could cause additional damage or it is an emergency. You may review what is covered by the warranty and what is homeowner maintenance from the standards on our website. Again, cosmetic items are not covered after closing.

**Emergency items may be submitted immediately.  
These are list on our website.**

# Buyer Move-in Checklist



Moving can be stressful, but it doesn't have to be. The entire process can run smoothly from start to finish with some thoughtful foresight and planning. Once approval from the mortgage lender is received and a new home is purchased, it's time to start devising a game plan for moving day. Use this trusty checklist to help guide you through the process.

## One Month Before Moving

Contact the following organizations to change your mailing address: The Homebuyers Moving Checklist

### United States Postal Service

IRS, Insurance, Bank, Creditors  
Apartment Manager / Previous Mortgage Providers, Billers

### Billers to contact typically include :

Cable, Telephone, Newspaper, Lawn & Garden, Home Security, Media Subscription Services.  
Hire a moving company or rent a moving truck.  
Inquire about moving insurance with movers or insurance company.  
Research personal storage spaces available for rent (if downsizing).  
Transfer medical records (and school records, if applicable).  
Ask your primary physician for a referral to a doctor located near your new residence.

## Two Weeks Before Moving

Cancel utility services for the day after your move (or have them scheduled to be transferred).  
Purchase packing supplies:  
Boxes, Tape, Markers, Boxcutters, Packing Paper / Bubble Wrap  
Prepare travel arrangements for moving day.  
Make special arrangements for children and/or pets.  
Create a master list of items you plan to pack.  
Pack boxes using a color code system and label accordingly.  
Consolidate unwanted items by selling, donating, or throwing them away.

## One Week Before Moving

Contact moving company or rental truck service to confirm your reservation.  
One Day Before Moving  
Gather important documents and keep them safely packed in a suitcase or overnight bag.  
Transfer prescriptions to your local pharmacy.  
Order bank checks with your new address.  
Dismantle any large furniture that is unable to fit through doorways.  
Notify important people about your new address by email or address cards:  
Friends, Family, Neighbors, HR Managers  
Return any borrowed items lent by neighbors and friends.  
Clean the house or apartment thoroughly prior to moving out:  
Walls, Appliances, Carpet / Flooring, Windows, Toilets, Sinks, Countertops

## One Day Before Moving

Withdraw cash from the bank or ATM to tip movers.  
Purchase bottled water and small snacks for moving day.  
Pack a suitcase with toiletries and a change of clothes.  
Pack any remaining items that have yet to be boxed.

## Moving Day

Record utility meter readings to confirm the price of the final bill.  
Supervise the movers and coordinate with them regarding new address, delivery time, etc.  
Arrive at your new home before the movers do.  
Let a friend or relative know about your travel plans.  
Unpack and inspect fragile or valuable items for potential damages.

**With this checklist in hand, moving has never been easier. Now you can rest easy knowing everything is in its right place. Happy moving!**